

# MEMORANDUM



**Date:** October 29, 2021

**From:** Maria Lauck, Chairperson

**To:** Mr. Art Carter  
Mr. Chris Comella  
Ms. Lisa Omen

Mr. James Otterstein  
Mr. Mike Williams

**RE: Executive Committee Meeting Notice**  
Friday, November 5, 2021 at 9:30 a.m.

The Southwest Wisconsin Workforce Development Board Executive Committee will convene on Friday, November 5, 2021 from 9:30 a.m. to 10:30 a.m. via video conference. Members can also call in. Access information is below and also included in the agenda below.

<https://global.gotomeeting.com/join/857239877>

You can also dial in using your phone.  
United States: +1 (571) 317-3112  
Access Code: 857-239-877

All Executive Committee members are urged to attend the meeting. Other board members are welcome to attend.

If you are unable to attend the meeting, please contact Katie Gerhards at [k.gerhards@swwdb.org](mailto:k.gerhards@swwdb.org) or (608) 314-3300, Ext. 230 no later than two days prior to the meeting date.

Upon advance request, reasonable accommodations will be made for persons with disabilities. If special accommodations are needed, please contact Katie Gerhards at [k.gerhards@swwdb.org](mailto:k.gerhards@swwdb.org) or (608) 314-3300 at least two days prior to the meeting.

SWWDB is an equal opportunity employer and service provider.

A proud partner of the  American Job Center network

## Executive Committee

**Friday, November 5, 2021**

9:30 a.m. to 10:00 a.m.

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The Southwest Wisconsin Workforce Development Board (SWWDB) Executive Committee will convene in open session and, at the conclusion of routine business, will adjourn to closed session pursuant to Wis. Stats. 19.85 (1) (c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the committee has jurisdiction or exercises responsibility and 19.85(1) (e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The committee will reconvene in open session at the conclusion of the closed session. Any action which might result from the closed session will be taken upon reconvening in open session, scheduled for action in open session at the next regular meeting, or scheduled for action at a special meeting called on notice.

### Agenda

#### **1. Call to Order**

#### **2. Award of Contracts/Modifications**

SWWDB administration is seeking approval to subrecipient contract with the following entities as part of the Worker Advancement Grant awarded from the Wisconsin Department of Workforce Development on October 28, 2021:

- Community Action of Rock and Walworth Counties: \$36,000 to provide supportive services to individuals exiting Community Action programs because of employment and who are earning less than \$15.00 an hour or \$600.00 weekly. Around \$70,000 is available for supportive services and may be provided as part of the sub-award.
- Southwest Wisconsin Community Action: \$36,000 to provide supportive services to individuals exiting Community Action programs because of employment and who are earning less than \$15.00 an hour or \$600.00 weekly. Around \$70,000 is available for supportive services and may be provided as part of the sub-award.

#### **3. 2022 Employee Benefit Premiums**

SWWDB administration is seeking approval to accept 2022 health and dental insurance premiums proposed by Dean Health and Delta Dental, respectively.

Rhonda Suda will share the quotes provided and answer questions from members.

4. Other Business

5. Adjournment